

MINUTES  
REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
EDUCATION SERVICE CENTER REGION 11

June 27, 2022

The minutes reflect the order in which agenda items were discussed and acted upon.

**A. Call to Order and Roll Call – Dr. Cathy Bryce, Chairman**

Dr. Bryce called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:31 a.m., Monday, June 27, 2022.

**B. Invocation**

Mr. Bailey gave the invocation.

Members Present	Dr. Cathy Bryce, Chairman Dr. Larry Blair, Vice-Chairman Mr. G.B. Bailey, Secretary Mr. Dennis Hughes, Place 4 Dr. Jay Thompson, Place 5 Mr. Weldon Hafley, Place 6 Dr. Karen Rue, Place 7 Ms. Natalie Texada, Charter School Member
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Members Absent	None
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Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, Rory Peacock, Dr. Cathy Sewell, Brandilyn DePalma, Laurie Enocksen, Lori Burton, Rosa Mitchell, Sharon Wallace, and Nelline Dignum
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Guest(s)	None
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**C. Citizen / Employee Comments**

Mr. Peacock introduced Sharon Wallace and thanked her for her years of service. She is retiring from Education Service Center Region 11 after 31 years.

**D. Commissioner of Education Letter Appointing Natalie Texada as Charter School Representative**

Written notification from Commissioner Mike Morath appointing Natalie Texada as the Charter School Representative was received. The term is effective June 1, 2022, through May 31, 2023.

**E. Natalie Texada to Sign the Statement of Officer**

Natalie Texada, Charter School representative, signed the statement of elected/appointed officer. (Copy attached to the permanent record.)

**F. Administer the Oath of Office**

Notary Public Nelline Dignum administered the Oath of Office to Dr. Bryce, Place 3, Mr. Hafley, Place 6, and Ms. Texada, Charter School Representative. (Copies attached to the permanent record.)

**I. Consider Reorganization of the Board/Election of Officers for 2022-2023**

A motion was made by Dr. Blair, seconded by Dr. Rue, and passed (unanimously) that the Board elect Dr. Bryce as Board Chairman. A motion was made by Dr. Thompson, seconded by Ms. Texada, and passed (unanimously) that the Board elect Dr. Blair as Board Vice-Chairman. A motion was made by Dr. Blair, seconded by Dr. Rue, and passed (unanimously) that the Board elect Dr. Thompson as Board Secretary.

**J. Approve Minutes of April 25, 2022, Board Meeting**

A motion was made by Mr. Hafley, seconded by Dr. Thompson, and passed (unanimously) that the Board approve the minutes of the April 25, 2022, Board meeting as presented. (Copy attached to the permanent record.)

**K. Consent Agenda**

A motion was made by Mr. Hughes, seconded by Dr. Thompson, and passed (unanimously) that the Board approve the following consent agenda items, as presented. (Copies attached to the permanent record.)

1. Check Registers for April and May 2022
2. Financial Reports for April and May 2022
3. Investment Reports for April and May 2022
4. Budget Amendments for April and May 2022
6. RFP #22-04-27 – Commercial Travel & Purchasing Card Program

**SEPARATE ITEMS****L. Consider Appointing Voting Delegate to 2022 TASB Delegate Assembly at TASA/TASB Convention**

A motion was made by Ms. Texada, seconded by Dr. Blair, and passed (unanimously) that the Board appoint Dr. Rue to serve as voting delegate to the 2022 TASB Delegate Assembly. No alternate was appointed.

**M. Consider Policy Update 28, Affecting (LOCAL) Policies**

A motion was made by Dr. Thompson, seconded by Ms. Texada, and passed (unanimously) that the Board adopt Policy Update 28, affecting (LOCAL) policies, as recommended by TASB.

**N. Consider Employee Health Insurance Contribution for 2022-2023**

Ms. Mitchell updated the Board. A motion was made by Dr. Blair, seconded by Dr. Rue, and passed (unanimously) that the Board approve to continue to contribute the current employer contribution of \$645 per month for eligible employees who opt to participate in TRS ActiveCare for 2022-2023, subject to the approval of the 2022-2023 budget.

**O. Consider Employee Salary Increase for 2022-2023**

Ms. DePalma updated the Board. A motion was made by Dr. Rue, seconded by Dr. Blair, and passed (unanimously) that the Board approve a 5% increase in salaries for 2022–2023 based on the current salary schedule mid-point for eligible employees, contingent on approval of the 2022–2023 budget.

**P. Construction Projects**

Ms. DePalma updated the Board.

**Q. Information Items**

1. Grant Applications
2. Personnel Report
3. List of 2022-2023 Conferences
4. Budget Update 2021-2022  
Ms. DePalma updated the Board.
5. Budget Update 2022-2023  
Ms. DePalma updated the Board.
6. Safety Update  
Ms. DePalma updated the Board.
7. Commissioner's Meeting Update  
Dr. Steelman updated the Board.
8. Technology Update  
Mr. Peacock updated the Board.
9. Instructional Services Update  
Dr. Sewell updated the Board.
10. Employee Recognition

**EXECUTIVE SESSION**

Chairman Bryce stated that at 12:10 p.m. the Board would enter into executive session as authorized by Gov't Code 551.074, discussing personnel or to hear complaints against personnel.

The Board reconvened into open session at 12:47 p.m.

**R. Deliberation and Possible Action to: (1) Evaluate the Performance of the Executive Director; (2) Review and Possibly Extend the Executive Director's Existing Employment Contract; (3) Set the Executive Director's Compensation for any Extended Contract Term; and (4) Authorize the Board Chair to Execute on the Board's Behalf any Extended Employment Contract with Executive Director Reflecting the Board's Compensation Plan**

**S. Consider Action on Items Discussed in Executive Session If Any**

Dr. Bryce commented that the Board is pleased with Dr. Steelman's evaluation and how he and ESC Region 11 staff are supporting and leading the LEAs in ESC Region 11.

A motion was made by Dr. Blair, seconded by Mr. Hughes, and passed (unanimously) that the Board enter into a three-year employment agreement with the Executive Director at the salary and with the benefits contained in the written agreement as determined by the Board during this agenda item and authorize the Board Chair to execute such agreement on behalf of the Board dated as of today with an effective beginning date of September 1, 2022.

**G. Deliberation and Action to Accept the Resignation of Place 2 Board of Director G.B. Bailey**

A motion was made by Dr. Blair, seconded by Mr. Hafley, and passed (unanimously) that the Board accept the resignation of Mr. Bailey.

**H. Deliberation and Action to Authorize the Executive Director to Take Any and All Action Necessary to Comply with Commissioner of Education Rule 53.1001, Including, but not Limited to, Posting Notices in Appropriate Places and Giving Notice to Region 11 School District Board Presidents and Superintendents of a Vacancy on the Region 11 ESC Board of Directors**

A motion was made by Ms. Texada, seconded by Mr. Hafley, and passed (unanimously) that the Board give the Executive Director the authority to take any and all action necessary to comply with Commissioner of Education Rule 53.1001.

**T. Presentation of Plaque to G.B. Bailey**

Dr. Bryce presented a plaque to Mr. Bailey in appreciation of his 26 years of service on the ESC Region 11 Board of Directors.

**U. Adjourn**

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, August 29, 2022, at 10:30 a.m. Being no further business, a motion was made by Mr. Hughes, seconded by Dr. Rue, and passed (unanimously) to adjourn the meeting. Chairman Bryce declared the meeting adjourned at 12:58 p.m.

Respectfully Submitted,

  
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Dr. Cathy Bryce, Chairman

  
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Dr. Jay Thompson, Secretary

By: Nelline Dignum